

University Council Executive Committee

MINUTES

MARCH 13, 2018

2:30 – 3:30 PM

LEIGH HALL 413

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Attendees: Taylor Bennington, Jeanette Carson, Tonia Ferrell, Marjorie Hartleben, Ruth Nine-Duff, Néna Roy, Marca Selway-Kaplar, Harvey Sterns</p> <p>Absent with notice: Rex Ramsier</p>	
Agenda topics:		
3:05 – 3:10	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The chair asked for additions or correction to the January 16 and February 20 Executive Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. 	
3:10 – 3:17	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	There were none at this time.	
3:17 – 3:25	TOPIC SUBMISSIONS	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> Retention of At-Risk Students <ul style="list-style-type: none"> A request to use predictive analytics to identify at-risk students and proactively place them into learning communities and find classes to meet remedial needs. It was mentioned that the Dashboards do not have predictive analytics. The topic will be referred to the Student Engagement and Success Committee. The UCEC will ask the committee to find out what analytics are currently being used and what options are available to help at-risk students. Union Representation on UC <ul style="list-style-type: none"> Why is there no representation on UC for staff who are in the Union? This topic was also submitted in 2014 and the attached response from Bill Viau was discussed. Per the attached SEAC minutes, CWA does not want their members to be part of a group that meets with administrative groups. The 2014 response will be sent to the author with a note that UC meetings are open to the public and all minutes are published online. 	

Discussion

1. Ad hoc Outreach and Recruitment Committee
 - Harvey and Ruth shared the attached document that was presented by Kim Gentile, covering [Social Media Efforts Supporting Enrollment](#). She also discussed ways people can help the outreach and recruitment effort. The Committee's work is complete.

The Executive Committee will invite Kim Gentile and Bill Kraus to discuss this topic at a future UC meeting.
2. The March 6 UC Budget and Finance Committee's budget recommendation first reading was discussed. The following suggestions were made:
 - Implement a deadline so UC members will receive documents in advance of UC meetings to allow for productive conversation.
 - The chair should facilitate the discussion (not a committee chair).

The following motion was made:
In order for resolutions/recommendations to be formally presented to UC, documentation must be sent to UCEC one week prior to the UC meeting so it can be distributed with the agenda.

The motion carried by unanimous consent.
3. There was a discussion about the type of information that should be included in the UC minutes. It was stated that the minutes should reflect the meeting discussion.
4. The meeting was adjourned at 3:30 p.m. by unanimous consent.